

Notification of Intent to Use an Independent Contractor

The contractor listed below will install and dismantle our booth in accordance with all exhibitor rules and regulations as specified in the exhibitor prospectus, exhibitor application, and the service kit. Failure to do so may result in immediate removal from the exhibit hall. In addition, the exhibitor shall provide evidence that the exhibitor-appointed contractor has filed a proper certificate of insurance with a minimum of \$1,000,000 liability coverage, including property damage, with show management and Freeman on or before August 16, 2022. All request to use an independent contractor must be received by August 16, 2022. Requests received after August 16, 2022, will be subject to approval.

All personnel utilized by the vendors and contractors listed on this form that will be physically present during show hours and that will have regular face-to-face interaction with attendees must have completed the complete course of an FDA-approved COVID-19 vaccination prior to the start of the Meeting. CHEST strongly encourages all other contractor personnel to be vaccinated and encourages Exhibitors to use vaccinated labor to the maximum extent practical where such personnel will be physically present at the venue at any time before, during, or after the Meeting.

American College of Chest Physicians is committed to creating a meeting experience where you can safely and effectively conduct business. Therefore, CHEST requires all attendees, faculty, staff, and exhibitors working the show floor to have completed the complete course of an FDA-approved COVID-19 vaccination, including all boosters for which they are eligible, to participate in person at the CHEST 2022 annual meeting in Nashville, Tennessee.

- I attest that I either have completed or will have completed an FDA-approved vaccination for COVID-19, including any boosters for which I am eligible, by October 16, 2022.
- I understand that if I am unable to complete vaccination by that date, I will not be allowed to attend CHEST 2022.
- I will comply with all safety protocols enacted by CHEST or the venue.
- I understand that CHEST may revise all safety protocols based on the current conditions, legal requirements, and recommendations in place at the time of the annual meeting.

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Certificate of insurance must include a minimum of \$1,000,000 liability coverage (including property damage) naming each of the following as Additional Insured:

- American College of Chest Physicians/CHEST Annual Meeting 2022
- Freeman Companies
- Music City Center

Company Name

Contact Name

Telephone

Email

Signature

This is official notification of our intent to use the following independent contractor at CHEST 2022.

Company Name

On-site Contact Name

Email

Office Phone

Cell Phone

Services Provided

This form and an original certificate of insurance must be submitted by August 16, 2022 to:

Jean Davis
jdavis@chestnet.org
American College of Chest Physicians
2595 Patriot Blvd.
Glenview, IL 60026