

CHEST Foundation Board Member Expectations Agreement

During my term as a Trustee of CHEST Foundation Board, I commit to the following:

1. I will read and abide by the bylaws of the CHEST Foundation.
2. I will read, annually affirm and abide by CHEST's leadership conflict of interest policy.
3. I will perform all fiduciary duties and responsibilities to the best of my ability.
4. I will promote, value and protect the mission of the CHEST Foundation.
5. I will participate in all board orientation and development activities.
6. I will serve on at least one board committee and/or work group and I will participate in activities and assignments as necessary.
7. I commit to attending at least 90% of all business meetings as well as other meetings to which I am assigned as part of the Foundation Board of Trustees.
8. I will attend a minimum of two (2) fundraising-driven event(s) during the calendar year.
9. I will help to identify, recruit and mentor new members to the Board of Trustees and associated work groups and committees in partnership with the Foundation Presidents, Governance Committee and Foundation Executive Director.
10. I will make an annual commitment commensurate with my role as well as support the other work of the CHEST FOUNDATION. Additionally, I intend to fulfill at least one of the following summaries provided below:
 - a. **Influencer:** An individual who has a holistic understanding and view of what the CHEST Foundation does. Someone who is able to get up in front of a group and speak broadly about the initiatives we are undertaking, and if not able to answer

questions, is at least able to refer to the appropriate person. An individual who has a deep understanding of one or more aspects about what the foundation is doing. They are also an excellent person to engage donors on a personal level and get them excited about projects. They are able to see how a donor's contribution is able to directly contribute to a cause.

- b. **Asker:** Someone who is confident, comfortable matching a donor to a cause and is able to make the donor feel comfortable in making their gift. They have insight into who the donor is, what their passions are and what their ability to give is. An individual who has a deep understanding of one or more aspects about what the foundation is doing. He/she is also an excellent person to engage donors on a personal level and get them excited about projects. He/she is able to see how a donor's contribution is able to directly contribute to a cause.

- 11. I will respect the confidentiality of deliberations made at board, work group and committee meetings and contribute to a climate of mutual trust and support between the board and staff.

I have read the Expectations Agreement and agree to commit my time and resources to help achieve the mission of the CHEST Foundation.

Signature: _____

Date: _____

Print Name: _____